City of Pikeville 25 Municipal Drive P.O. Box 225 Pikeville, TN 37367



Utility Customer Service Phone: 423-447-2919 Fax: 423-447-2028 <u>PikevilleUtility@Bledsoe.net</u>

## TRANSFER OF SERVICE

Glad you're staying in Pikeville! This checklist is provided to help you put together the information needed to transfer your utility service. A completed Transfer of Service form can be returned by visiting us at City Hall, 25 Municipal Drive, or email to <u>PikevilleUtility@Bledsoe.net</u>. It can also be mailed to P.O. Box 225, Pikeville, TN 37367.

## ALL DOCUMENTS ARE REQUIRED TO TRANSFER SERVICE

- Completed Transfer of Utility Service form for either Waterworks or Natural Gas
- Government Issued Photo ID for ALL applicants
- Voided check with your routing and account number, if you are going to participate in bank draft
- For Renters: A copy of your signed lease agreement
- For Owners: Proof of Ownership
- All new accounts will be charged a transfer of service connection fee (non-refundable)
- If submitting the Transfer of Service form via mail or email, you will be contacted with the required connection fee amount
- Utility service that has been disconnected for more than 1 year, customers will be charged according to the new service connection fee rate

## ALL ACCOUNTS MUST BE CURRENT BEFORE SERVICE CAN BE TRANSFERRED

Office hours are from 8am – 4pm, Monday-Friday We cannot promise same day service.